



Virginia DeMolay State Association
Leadership Correspondence Course
Quiz #5

The fifth Leadership Correspondence Course offers two options. Upon satisfactory completion of either option, the Lamp of Knowledge will be awarded. Work may begin on this course before the first four courses are completed. However, the first four courses must be completed before the Lamp of Knowledge will be awarded.

Option 1: Leadership Experience

Youth leaders (DeMolays/Sweethearts) choosing this option will conceive, plan, and execute an event for the chapter he/she is involved with. Advisors and parents choosing this option shall help guide a youth leader in event planning. The event can be a civic service, Masonic service, fund-raising, or social event. Before beginning to plan the option a short (two-three sentence) description shall be sent to the VA State LCC director for approval. If sent by mail, it should be signed by the Master Councilor and Chapter Dad, indicating their approval and support. If sent via e-mail, the Master Councilor and Chapter Dad should be cc:'d and indicate their approval by e-mail.

For youth leaders:

The youth leader shall chair a committee to plan the event. At least one committee meeting must be held and the minutes of the meeting forwarded with the final package. Within one month of the event, the attached event report form, committee meeting minutes, and any further information (newspaper clippings, web links, etc.) should be forwarded to the VA State LCC director. The Chapter Dad or appropriate event advisor should indicate his/her approval of the submission.

For adult leaders:

The adult leader should provide a summary of the event and his/her activities in the planning of the event. Provide a short self-reflection of the role of an advisor in the event, any lessons learned, and any advising techniques used or learned through the event.

The event summary from the event report form may be used in the state newsletter.

Option 2: DeMolay History & Philosophy

Those choosing this option should construct an essay on some portion of DeMolay History or Philosophy. DeMolay history essays could be related to the history of the international, state, or chapter organizations. They may also investigate some portion of the life and history of Jacques DeMolay. DeMolay philosophy essays should focus on the meaning of our rituals and ceremonies. Good examples of DeMolay philosophy can be found by examining Kach Essay contest questions. Additionally, more creative topics could be pursued. As an example, you might select a fiction character and explain why that character exemplifies the ideals of DeMolay.

Before beginning research on the essay a topic sentence/paragraph should be sent to the VA State LCC director for approval.

Essays should have references cited.

Essays may be published in the state newsletter. They will be maintained on the Internet and could potentially serve as references in future essays. Care should be taken to not repeat essays.

Essays should have a length appropriate to your age. For example, a 12 year old, typically in the seventh grade, an essay is generally 1-2 pages, whereas, a high school senior routinely writes 3-5 pages, and a college student 5-10. Use these as a guideline to the length of your essay and be sure to inform the VA State LCC director of your grade level.

Chapter Event Report Form

Chapter Name: _____

Committee Chairman Name: _____

Committee Advisor Name: _____

LCC Applicant: _____

Event Summary:

Explain the event type, purpose, and give an overview of the event.

Pre-Event:

Explain the planning process (i.e., committee members and responsibilities, number of committee meetings, advertising, etc.)

Attendance:

DeMolays: _____

Advisors: _____

Jobs'/Rainbows: _____

Prospective Members: _____

Other Guests: _____

Budget:

Income:

Source	Estimated	Actual

Total: _____

Expenses:

Explanation	Estimated	Actual

Total: _____

Event Cost/Revenue (Income-Expenses) _____

If the event cost money, explain the source of the funds used to pay for the event:
